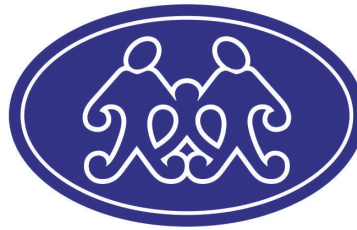


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# Tokoroa North School

*Together we learn for life - Ako ngatahi ki te ora*

14 May 2020

Kia ora koutou

We are really looking forward to seeing you again on Monday 18th May when school will be open again for all students.

We have developed the following procedures for the safety of students and staff following guidelines from the Ministry of Education and Ministry of Health.

## **Good hygiene practices will be maintained:**

- Washing and drying hands before eating
- Washing and drying hands or sanitising when entering and leaving school buildings
- Coughing and sneezing into a tissue or elbow and then performing hand hygiene again
- Cleaning work space at the end of each day
- Cleaners will complete a thorough clean at the end of each day

## **Physical distancing will be applied as much as practicable:**

- Staying away from each other, no touching (if you can smell their breath they are too close)

## **PARENTS AND CHILDREN'S ACCESS TO SCHOOL:**

- Access to school will be minimal due to contact tracing protocols

## **Students only** to come onto school grounds through pedestrian gates (back gate and front field gate)

- Pedestrian gates will be opened from 8.30am - 9.15am and will be monitored by a staff member. Students will go straight to their classrooms to be met by their teacher.
- At the end of the day gates will be open from 3.00pm - 3.15pm. All students will need to be off site by this time.

## **Please remember to follow distancing rules and wait patiently.**

Adults - if you need to access the school, entry is via the pedestrian entrance by driveway.

- All parents and visitors **must** report to the office where contact tracing details will be taken.

## **Changes that will be happening:**

- Playgrounds and sports equipment can be used. After playing students will hand wash and dry and equipment will be cleaned.
- Water fountains will not be used. All children to bring a **named water bottle** please.
- Contact tracing of everyone on site will be maintained

If your child is unwell please keep them home and inform the office of their absence.

Your child's teacher will be monitoring all these procedures closely to ensure your child is safe.

Please return loaned chrome books to your teacher.

**Judith McLean**  
Principal

